



John Tonkin College

Road Safety Guidelines

Promoting a safe school road environment

Vision

At John Tonkin College we believe road safety is integral to the well-being **and life long learning** of our students. We aim to provide a safe and supportive environment for the school community. We endeavour to engage the whole-school community in our road safety initiatives and are committed to providing our students with road safety education across all year levels.

School Commitment

Our School Road Safety Guidelines are consistent with the Principles for *School Road Safety Education*. The guidelines promote a whole-school approach to road safety, where school staff, parents, students and the wider community encourage safer road use and work together to establish and maintain a safe road environment.

Our guidelines have been developed to address road safety in a caring and consistent manner within John Tonkin College.

Curriculum:

- We use evidence-based road safety resources and guest speakers such as:
 - Keys for Life (SDERA)
 - Challenges and Choices (SDERA)
 - PBF
 - RAC
- School Administration supports staff to deliver appropriate road safety education by allowing in-school time for planning, providing professional development opportunities for staff and allocating funds for resources and materials.
- Classroom programs focus on skill development and develop students' knowledge and understandings, attitudes and values.
- Excursions and incursions are used as a road safety education opportunity where students and school staff road user behaviour is a focus. Risk management of students in the traffic environment is always addressed.

Approximately 40 hours of road safety is covered for Year 10 students.

Up to 20 hours of road safety is covered for Year 11 and 12 students.

Ethos and Environment:

- Road safety is included in school planning.
- Regular reviews of our school road environment and School Road Safety Guidelines are conducted in consultation with the school community.
- Traffic issues are identified and managed in consultation with the school community and relevant agencies.

Parents and Community:

- Parents and families are **encouraged to engage** in road safety initiatives.
- Road safety information and strategies for parents and families are provided on a regular basis through different methods such as the newsletter, website, parent evenings and school assemblies.
- A Health Expo with dedicated road safety information is conducted on an annual basis.
- Incursions are used to compliment our classroom programs and whole-school activities. Guest speakers are provided with the schools' expectations for the presentation.
- Traffic management brochure and information to be distributed to the whole school community.

Procedures in the event of a road incident:

In the event of a road incident the following procedures will be followed:

On-Site Emergency Response Plan

- Stop the group and ensure group safety. Assess the situation, and decide on management.
- Contact School Administration who will contact emergency services and send First Aid Trained Staff Member to assist.
- Carry out first aid
 - Primary assessment (DRSABC)
 - Secondary assessment (identify and manage injuries not already dealt with)
- Arrange medical aid if needed. See contacts below.
- School Admin will then contact Parents/Guardians in the case of serious injury/illness. They will also deal with media issues.
- Continue first aid and ongoing care until assistance arrives, or decide how to manage the situation from this point.
- Document the incident (take notes to complete an Incident Report) Include:
 - Name of student, date, location, time
 - Emergency services contacted
 - Description of incident
 - Injuries/problems identified
 - First aid given
 - Other actions taken to assist (e.g. carried to vehicle access)
 - Witnesses

Off-Site Emergency Response Plan

- Stop the group and ensure group safety. Assess the situation, and decide on management.
- Carry out first aid
 - Primary assessment (DRSABC) including calling 000 in the event of a medical emergency

- Secondary assessment (identify and manage injuries not already dealt with)
- Arrange medical aid if needed. See contacts below.
- Contact School Administration who will then contact Parents/Guardians in the case of serious injury/illness. They will also deal with media issues.
- Continue first aid and ongoing care until assistance arrives, or decide how to manage the situation from this point.
- Document the incident (take notes to complete an Incident report) Include:
 - Name of student, date, location, time.
 - Emergency services contacted
 - Description of incident
 - Injuries/problems identified
 - First aid given
 - Other actions taken to assist (e.g. carried to vehicle access)
 - Witnesses

JTC Road Safety Procedures

Pedestrian Safety – Walking to and from school.

1. Look in all directions when crossing a road. Pay attention while crossing. Stay 'VIGILENT' and 'AWARE'.
2. For safety the use of I pods, MP3 players and portable music devices is discouraged while crossing.
3. Stick to footpaths; do not walk on the road if unnecessary.
4. Cross in appropriate and designated areas.
 - a. Serviced crosswalk with traffic warden.
 - b. Pedestrian crossings
 - i. Zebra crossing
 - ii. Pedestrian overpass
 - iii. Traffic light crossings

Riding Safety – Riding to and from school.

This includes: Bicycles, skateboards and scooters (not motorised)

1. By law students are required to wear a helmet.
2. For safety the use of I pods, MP3 players or portable music devices are discouraged while riding.
3. Keep left on the footpath and give way to pedestrians.
4. Upon entry into school grounds dismount equipment and store immediately in bike storage compounds.

Please note: **SKATEBOARDS AND SCOOTERS ARE BANNED FROM PET Campus.**


Vehicle Safety – Driving to school

This includes: Motorised scooters/mopeds, motorbikes and motor cars.

1. Adhere to the sign posted speed limit. If not indicated travel at 8kmphr within the school parking areas.
2. Park in allocated/designated bays only. Students will need to display the school parking pass on their vehicle. A sample is shown below. These are available from Administration office.
3. By law people riding a motorised scooter, moped or bike must wear an Australian standards approved appropriate helmet.
4. Follow road rules at all times, this includes whilst using school areas.

Sample of parking pass

<u>Parking Pass</u>	
Vehicle type:	CAR MOPED MOTORBIKE
Student Name:
Year Level:
Contact No:
Emergency Contact:
Parent/Guardian signature:
Registration:
School Site	PET TINDALE



Passenger Safety –Drop off and Pick up.

- Please refer to Pick up and drop off brochure and map. Available at Administration office.

Useful contacts and information

Agencies

St John Ambulance	(08) 9334 1222
SDERA	(08) 9264 4743 www.sdera.wa.edu.au
Public Transport Authority	www.pta.wa.gov.au
Emergency – Police, Fire, Ambulance	000
Police – information	
Peel Health Campus	9531 8000

School Contacts

School Admin.	95837373
Principal - Catherine Shepherd	0409 116 870
Associate Principal (PET Campus) Kim Savins	95837312 or 0431 162 604
Associate Principal (Tindale Campus) Jan Stone	95353800 or 0408 938 554
SES (Chris Stickland)	0417 186 931